



September 19, 2024

**RE: Instructions for completing a Criminal Record Check-Vulnerable Sector Check (CRC-VSC)**

Gathering Our Voices 2025 is fast approaching! The safety and well-being of our youth delegates is a priority. For this reason, all GOV attendees 18 years or older, require valid Criminal Record Check with a Vulnerable Sector Check (CRC-VSC) in advance of the event. This applies to everyone attending including staff, speakers, entertainers, exhibitors, sponsors, delegates and chaperones. A CRC-VSC can take several months so we encourage you to start this process now!

A CRC-VSC is completed through the police department in the community where you live; this may be a local police department or RCMP depending on your community. There are some private online services but these do not provide the Vulnerable Sector Check (VSC) so they do not meet the requirement for GOV. Some police departments offer a way to do a CRC-VSC online so check out their website before heading there in person! These checks usually cost around \$70.00.

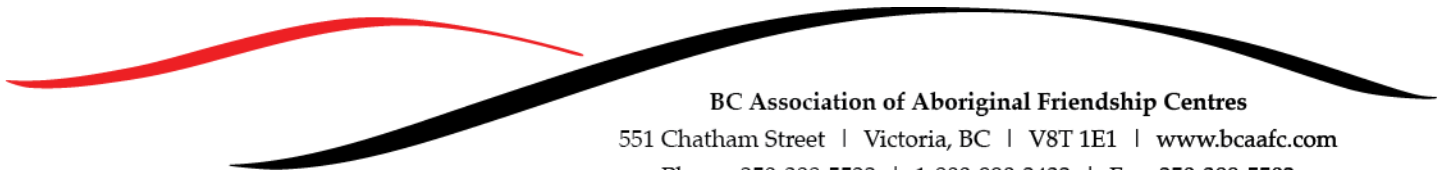
If you have a CRC-VSC dated AFTER January 1, 2024 you can use this for GOV. Please email it to [govregistration@bcaafc.com](mailto:govregistration@bcaafc.com). If you do not, please follow the steps below to meet this important requirement! We need to have your CRC-VSC in by March 5, 2025.

Step 1- Connect with your local police force, in-person or online to obtain a CRC-VSC. Make sure you are getting the Vulnerable Sector Check.

Step 2- You will be asked to provide personal information, such as your, full legal name, including your birth date, place of birth, and your home addresses for the past five years. You will be asked for a government issued piece of photo ID (Driver’s licence, Passport, BC Services Card). If you are applying online, you will need to upload a scan of this document.

Step 3- You will be asked to give some information about the position and where the results of your CRC-VSC should be sent. Please use the following information:

Position	Exhibitor/Artisan/Entertainer/Facilitator/Sponsor/Guest at Gathering Our Voices
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**BCAAFC** | BC Association of  
Aboriginal Friendship Centres

Organization	BC Association of Aboriginal Friendship Centres (BCAAFC)
Responsibilities	Gathering Our Voices is an Indigenous Youth leadership forum for 14-24 year olds. I am required to have a CRC-VSC to participate in the event.
Key contact name	Jean Wylie, Registration Coordinator
Agency address and phone number	551 Chatham St, Victoria, BC, V8T 1E1, 236-361-0508 or 1-800-990-2432
Where to send the completed CRC-VSC	<a href="mailto:govregistration@bcaafc.com">govregistration@bcaafc.com</a>

Once you are registered completion of the CRC requirement will be recorded in your online file. If you have any questions, please reach out to me!

Kind regards,

*Jean Wylie*

Jean Wylie  
GOV Registration Coordinator