



Gathering Our Voices

INFORMATION AND CRIMINAL RECORD CHECK REQUIREMENTS

- All Chaperones attending Gathering Our Voices in a Chaperone capacity are required to have a clear and current **Criminal Record Check, Vulnerable Sector check**, to participate in Gathering Our Voice.
 - > A Chaperone is any adult attending GOV who is there to provide care, supervision, and support to a youth(s) for the duration of the event, including travel to and from the event. A Chaperone may be a paid employee/contractor of the host agency, or a guardian/caregiver of a youth. Chaperones must be 21 years of age or older. Chaperones are responsible for the care and safety of all members of their group 24/7 (regardless of age).
- Chaperones attending in a paid capacity will be required to have their employer confirm that that their host agency retains a copy of a clear and current Criminal Record Check, Vulnerable Sector check by March 4, 2026. Use the form attached for this purpose.
- Chaperones attending in an unpaid guardian/caregiver capacity will need to complete a Criminal Record Check and submit the verification to BCAAFC by March 4, 2026. **(DO NOT USE THIS FORM, refer to the instructions on the GOV website for chaperones attending in an unpaid capacity.)**
- All delegates attending GOV who are over 18 as of March 1, 2026 will need to complete a Criminal Record Check to participate in GOV.
- Those arriving at GOV without providing CRC may be denied entry to the event.
- No refunds for tickets will be issued for attendees unable to attend because they do not have their CRC.
- Costs to complete the CRC are the responsibility of the attendee/host agency (ie. The chaperone or youth).



CRIMINAL RECORD CHECK VERIFICATION FORM FOR ORGANIZATIONS SENDING GROUPS TO GOV

The form needs to be completed by the Executive Director or senior leader of the organization sending a group to Gathering Our Voices (GOV). You are not required to submit any supporting documents with this form, however random audits will be performed and you may be asked to submit proof at a later date. **The deadline to receive this form is March 4, 2026.**

DATE

NAME OF ORGANIZATION

GROUP NAME IN THE GOV APP

NAME OF PERSON COMPLETING THIS FORM

POSITION IN THE ORGANIZATION

EMAIL ADDRESS

PHONE NUMBER AND EXTENSION

**PLEASE LIST ALL ADULTS IN YOUR GROUP WHO
WILL BE ATTENDING GATHERING OUR VOICES**

Full Legal Name	Age	CRC Issued on: (MM/DD/YYYY)	CRC Expires on: (MM/DD/YYYY)	Initial to confirm a clear Vulnerable Sector Check

Please keep a copy of this completed form for your records. If members of the group change you must submit an updated copy with the additional group members.

POLICY CONFIRMATION

Confirm that your organization has policies in place related to the following. Check the boxes for any policies that are currently in place.

- ☐ Overnight travel with youth
- ☐ Substance use policy for clients
- ☐ Substance use policy for staff
- ☐ Medical emergency protocol for clients
- ☐ Bullying and harassment
- ☐ Disclosure of abuse or harm

Signature

Date

Email your completed form to GOV Registration at: govregistration@bcaafc.com

Subject line: **Security Form <your group name>**

The completed form **must be received by March 4, 2026**

Thank you for your attention and support of the GOV safety measures.

This helps to ensure our event is a fun and safe event for all those who attend the gathering.